



SSM INSTITUTE OF ENGINEERING AND TECHNOLOGY

Dindigul – Palani Highway, Dindigul – 624 002

30.07.2020

Notice

It is hereby informed that the 7th IQAC meeting for the academic year 2020-21 (Odd Semester) will be held on 08.08.2020 at 11.00 a.m. in the Institution. All the members are requested to attend the meeting and give your valuable suggestions.


Coordinator – IQAC


Principal



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Internal Quality Assurance Cell

Agenda for the 7th IQAC meeting to be held on 08.08.20 at 11.00 am

1. Welcome by the Chairman(Principal will be Chairman)
2. To approve the Proceedings of the 6th IQAC meeting and its follow up action.
3. Submission of the report by the Chairman
4. To submit and approve the Minutes of Department Advisory Committee meeting of Department of Computer Science and Engineering, Electronics and Communication Engineering, Automobile Engineering, Civil Engineering, Electrical and Electronics Engineering and Mechanical Engineering held after the 6th IQAC meeting.
5. To submit and approve the recommendations forwarded by the Department Advisory committee of mechanical engineering related to Course outcomes and programme outcomes.
6. To submit and action taken as per the direction of the Governing Council meeting held on 07.03.20.
7. To submit and approve the grant of scholarships.
8. To read and ratify the letter received from AICTE, Anna University, Department of Higher Education, Government of Tamilnadu, Directorate of Technical Education, Chennai
9. To approve the resignation of the faculty who left the institution after the 6th IQAC meeting.
10. To approve the appointment of Teaching and Non-teaching staff members after the 6th IQAC meeting.
11. To submit and ratify the proceedings of the Feedback Review committee meeting held on 18.06.20.
12. To submit the result of the Anna University Examination held at May/June 2020.
13. To approve the proposal for the submission of application to increase/decrease the seats / to introduce new course.
14. To submit the proceedings of the Staff Appraisal Review Committee meeting held on 22.07.20.

15. To submit and ratify the application submitted for NIRF ranking and AISHE survey.
16. To submit and discuss the placement for the last academic year 2019-20 and its improvement.
17. To submit and discuss the Staff Development program attended by the staff in the last academic year (2019-20) and its improvement.
18. To submit and discuss the Research work and its progress in the last academic year.
19. To submit and analyse the MoUs signed by the various department after the 6th IQAC meeting and analyse the activities taking place as per the new and existing MoUs.
20. To ratify the appointment of faculty and students for the committees to be approved.
21. To ratify the proceedings of the all the committees.
22. To ratify the activities of the Alumini association.
23. Any other points with the permission of the Chairman.


Coordinator – IQAC


Principal



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Dindigul – Palani Highway, Dindigul – 624 002

Proceedings of the 7th Internal Quality Assurance Cell Meeting held on
08.08.20 at 11.00 a.m.

Venue: IQAC Hall (I floor)

Ref. No. SSMIET/IQAC/2020-21 /Odd Semester

PRESENT: Dr. D. Senthil Kumaran, Chairman, IQAC, SSMIET.

Members present: 11

S. No.	Members	Name	Designation	Signature
1	Management Member	Mr. K. Shanmugavel	Executive Director, SSM Group of Mills	
2	Chairperson	Dr. D. Senthil Kumaran	The Principal, SSM Institute of Engineering and Technology.	
3	Coordinator	Dr. V. Shunmughavel	Professor & Head, Department of CSE, SSM Institute of Engineering and Technology.	
4	Teacher Member	Dr. G. Sankaranarayanan	Professor & Head, Department of Mechanical Engineering, SSMIET.	
5	Teacher Member	Dr. S. Karthigai Lakshmi	Professor & Head, Department of ECE, SSMIET.	
6	Teacher Member	Dr. K. A. Sundararaman	Professor & Head, Department of Automobile, SSMIET.	
7	Teacher Member	Prof. J. Srinivasan	Associate Professor, Department of English, SSMIET.	
8	Administrative Member	Mr. P. Ramasamy	Administrative officer, SSMIET.	
9	External Expert	Mr. G. Kamal Kumar	Managing Director, CGK Automation, Coimbatore	
10	External Expert	Mr. Ramasubramaniam	Managing Director, Mansco Fluidtek (P) Ltd,	
11	Alumni Member	Mr. K. Hariharasudhan	Director, Design and Development, K S & Sons Pvt. Ltd., Chennai.	

Points Discussed	Resolution
1) Welcome by the Chairman	Dr. D. Senthil Kumaran, Chairman of IQAC, welcomed all the members.
2) To approve the proceedings of the 6 th IQAC meeting and its follow up action.	Reviewed and approved by the members.
3) Report and information submitted by the Principal.	The Internal Quality Assurance Cell appreciated the marked progress made by the institution and congratulated the efforts taken by the Member Secretary and the faculty members.
4) To submit and approve the Minutes of Department Advisory Committee meeting of all the Departments.	Reviewed and approved.
5) To submit and approve the recommendations forwarded by the Department Advisory committee Mechanical Engineering related to Course outcomes and programme outcomes.	Reviewed and approved by the members.
6) To submit and action taken as per the direction of the Governing Council meeting held on 07.03.20.	Reviewed and approved by the members.
7) To submit and approve the grant of scholarships.	Read and approved.
8) To read and ratify the letter received from AICTE, Anna University, Department of Higher Education, Government of Tamil Nadu, Directorate of Technical Education, Chennai.	After the discussion it was approved by the Council.
9) To approve the resignation of the faculty who left the institution and to approve the appointment of Teaching and Non-teaching staff members after the 6 th IQAC meeting.	Read and ratified.

10) To submit and ratify the proceedings of the Feedback Review Committee meeting held on 18.06.20.	Reviewed
11) To submit the result of Anna University May/June 2020 Examinations.	Members appreciated the performance of the students.
12) To approve the proposal for the submission of application to increase/decrease the seats / to introduce new courses.	Reviewed and approved by the members.
13) To submit the proceedings of the Staff Appraisal Review Committee meeting held on 22.07.20.	Reviewed and approved.
14) To submit and ratify the application submitted for NIRF ranking.	Read and ratified.
15) To submit and discuss the placement for the last academic year 2019-20 and its improvement.	After the discussion, some suggestions were provided by the members.
16) To submit and discuss the Staff Development program attended by the staff in the last academic year (2019-20) and its improvement.	Read and ratified.
17) To submit and discuss the Research work and its progress in the previous academic year.	Reviewed.
18) To submit and analyse the MoUs signed by various department after the 6 th IQAC meeting and analyse the activities taking place as per the new and existing MoUs.	Read and approved.
19) To ratify the appointment of faculty and students for the committees to be approved.	Read and ratified.
20) To ratify the proceedings of all the committees and activities of alumni association.	Read and ratified.
21) Any other points with the approval of the Chairman	Nil


Co-ordinator- IQAC


Principal